

ACCESSIBILITY PLAN Hertsmere Jewish Primary School

a) Improving Education & Related Activities

We are committed to ensuring that all children can fully participate in the curriculum and school life, including those with disabilities. We follow the advice of local authority specialists and health professionals to meet individual needs.

Links	Target	Action	Key staff	Time frame	Res/ cost	Desired impact	Monitored by / how/when	Impact Achieved?
L&M	Identify the needs of pupils with a disability on entry.	Consultation with parent (and pupil) on entry or before. Adapt the environment and teaching strategies as appropriate, within budget constraints.	Inclusion Team	On going	No Cost	Parents and pupils welcomed and valued Children's needs met appropriately	Inclusion Leader/Head teacher	Yes
L&M / QoT	All educational visits to be accessible to all	Vet all venues and activities for accessibility. Write risk assessments to support inclusion. Trips booked by Phase Leaders.	Head Teacher/ Class teacher / Phase leaders	On going	No additional cost	All pupils in school able to access all educational visits and take part in a range of activities	Deputy Head / Head Teacher	Yes

b) Improving the Physical Environment

We aim to make our physical environment as accessible as possible to pupils, staff, parents, carers, and visitors with physical or sensory impairments.

Links	Target	Action	Key staff	Time frame	Res/cost	Desired impact	monitored by / how/when	Impact Achieved?
L&M	Ensure the school environment is accessible to all	Maintain a clean and accessible site. Provide access for visitors with mobility aids. Carry out risk assessments for temporary or permanent physical needs. Maintain and service the lift regularly.	Site Manager Inclusion Leader	ongoing	No cost	School accessible to all	Head Inclusion Leader	Yes

L&M	Raise awareness of access needs of all stakeholders	Identify and meet the access needs of disabled pupils, staff, parents/carers, governors, and visitors. Consider needs during recruitment.	Head Teacher Head Teacher	As required Recruitment process	No cost	Plans in place for disabled pupils and all staff aware of pupils needs All staff and governors feel confident their needs are met. Parents have full access to all school activities Access issues do not influence recruitment and retention issues	Inclusion Leader/Head Teacher	Yes
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c) Improving the Provision of Information

We will ensure all parents and carers can access information in formats suitable for their needs, and make adjustments as required.

	Target	Action	Key staff	Time frame	Res/ cost	Desired impact	monitored by / how/when	Impact Achieved?
Links	Ensure accessible communication with parents/carers	Use clear, simple English in letters. Admin team to support parents with understanding and completing forms. Website to be accessible to visually impaired users. Printed copies of web content available on request.	Admin team Website design team	On-going	No cost	All parents receive information in a form that they can access All parents understand what the headlines of the school information are.	Head Teacher	Yes
L&M	Improve accessibility of written communication for pupils	Use enlarged print for visually impaired pupils. Provide simplified texts or coloured paper where appropriate.	Teaching Staff	As required	No cost	Excellent communication	Head teacher	Yes