



Hertfordshire County Council

HERTSMERE JEWISH PRIMARY SCHOOL

Watling Street, Radlett, Hertfordshire WD7 7LQ

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Headteacher: Mrs Rita Alak-Levi

APPLICATION FORM FOR A PLACE IN NURSERY

Please complete this form in block capitals and return it to the school by 15 January.
You must include a Certificate of Religious Practice to be treated as a priority applicant.

Child details					
Surname:		Forename:		Middle name:	
Date of Birth:	__/__/____	Gender:	M/F	NHS Number:	__-__-__/__-__-__/____
Address at time of application					Post code:
Special Educational Needs Does your child have a Statement of Special Educational Needs or Educational Health and Care Plan (EHCP)?					Yes/No
At risk Is your child, or a sibling of your child, subject of an inter-agency child protection plan and has been placed on the Child Protection Register? (Please provide evidence)					Yes/No
Children in Public Care Is your child looked after, or was previously looked after and is now adopted, or with a child arrangements or special guardianship order?					Yes/No
Early years setting child attends or has attended (if applicable)					
If applying for 30 hours free childcare, please provide your HMRC code:					
List below any siblings who will be pupils in Reception to Year 6 in HJPS at the date of entry					
Pupil's name:		Class:			
Pupil's name:		Class:			
Pupil's name:		Class:			
Please complete the details for both parents					
	Parent/Carer 1		Parent/Carer 2		
Title:					
Forename:					
Surname:					
Relationship to child					
DOB:					
National Insurance Number:					
National Asylum Support Service (NASS) Number (if applicable):					

Address (if different from child):		
Email address:		
Telephone:		

Declaration

- I confirm that I will submit a completed Certificate of Religious Practice by 15 January in order to be treated as a priority applicant.
- I confirm that the information I have given on this form is complete and accurate.
- I understand that any information submitted, if later found to be incorrect, could result in the school's refusal to offer a place to my child. If a place has already been offered on the basis of incorrect information, HJPS reserves the right to withdraw the offer.
- I understand that my personal information will be held securely and will be used only for Local Authority purposes.
- I agree to HJPS using this information to consider my application for an Early Years place in Nursery.
- I understand that the completion of an application form does not guarantee a place.
- I understand that, if offered a Nursery place, I must apply separately for a place in Reception.

Parent/carer's name:

Parent/carer's signature:

Date:

Before sending in your application, please read the notes below:

- If your Synagogue has provided a letter to confirm attendance, attach this to your CRP.
- If your Synagogue has not provided a letter, the authorised person must tick the dates attended and confirm with the Synagogue stamp or signature of an authorised member of staff.
- Do not send any other documentation at this time.
- Keep a photocopy of all documentation sent for your own records.
- Ensure the correct postage is used; we are unable to accept underpaid correspondence.

How the information on this form will be used

- By completing this form and signing the declaration you are agreeing to the school, if oversubscribed, checking whether your child's details meet the school's published admission rules and if he/she can be offered a Nursery place.
- Any personal data collected will be treated as confidential under the principles of the Data Protection Act 1998.
- We will not use the data for any other purpose, nor will we share your data with any third parties other than the Department for Education (for statutory reporting), local authority departments who may from time to time send you advice, guidance and information relating to changes to early years provision and educational services that are relevant and/or of benefit to your child and your local children's centre who support the local authority by assisting families to access the services that children are entitled to.

Children who have been adopted from care or are subject to a special guardianship order or a child arrangements order

- Eligibility will be based on your declaration that your child was formally a looked after child and on the evidence of their status e.g. a copy of the relevant order.
- This form and a copy of the relevant order should be seen by the school and they will confirm with the local authority that they have seen confirmation and enable a place to be offered under this criteria.

Please return to the Admissions Team by 15 January