

ACCESSIBILITY PLAN Hertsmere Jewish Primary School

a) Improving Education & related activities: The school will continue to seek and follow the advice of LEA services, such as specialist teacher advisers and SEN inspectors/advisers, and of appropriate health professionals from the local NHS Trusts.

Links	Target	Action	Key staff	Time frame	Res/ cost	Desired impact	Monitored by / how/when	Impact Achieved?
L&M	Identify the needs of pupils with a disability on entry. Adapt the environment and teaching strategies as appropriate, within budget constraints.	Consultation with parent (and pupil) on entry or before.	Inclusion Team	ongoing	No Cost	Parents and pupils welcomed and valued Children's needs met appropriately	Inclusion Leader/Head teacher	Yes
L&M / QoT	All educational visits to be accessible to all	Ensure each new venue and activity is vetted for appropriateness. Risk assessment written to support children to access trips. Trips to be booked by Phase Leaders.	Head Teacher/ Class teacher/ Phase leaders	ongoing	No additional cost	All pupils in school able to access all educational visits and take part in a range of activities	Phase Leaders	Yes

	b) Improving the Physical environment: The school will take account of the needs of pupils and visitors with physical difficulties and sensory impairments when planning and undertaking future improvements and refurbishments of the site and premises, such as improved access, lighting, acoustic treatment and colour schemes, and more accessible facilities and fittings.							
Links	Target	Action	Key staff	Time frame	Res/cost	Desired impact	monitored by / how/when	Impact Achieved?
L&M	School environment to be accessible to all.	<p>Ensure school is well maintained and accessible to all.</p> <p>Ensure provision is made for parents with mobility aids to access school performances / events.</p> <p>Ensure Children receive a risk assessment to ensure that their needs are met e.g. children with broken limbs or post operative conditions.</p> <p>Lift to be maintained so it is available to those who need it.</p>	Site Manager Inclusion Leader	ongoing	No cost	School accessible to all	Head Inclusion Leader	Yes
W&L	The school is aware of the access needs of disabled pupils, staff, governors, parent/carers and visitors	<p>Be aware of staff, governors and parents access needs and meet as appropriate.</p> <p>Consider access needs during recruitment process</p> <p>Ensure staff aware of Environment Access Standard</p>	<p>Head Teacher</p> <p>Head Teacher</p>	<p>As required</p> <p>Recruitment processes</p>	No cost	<p>Plans in place for disabled pupils and all staff aware of pupils needs</p> <p>All staff and governors feel confident their needs are met.</p> <p>Parents have full access to all school activities</p> <p>Access issues do not influence recruitment and retention issues</p>	Inclusion Leader/Head Teacher	Yes

	c) Improving the Provision of information The school will make itself aware of local services, including those provided through the LEA, for providing information in alternative formats when required or requested. <i>[See checklist on page 30 of DfES Guidance.]</i>							
	Target	Action	Key staff	Time frame	Res/ cost	Desired impact	monitored by / how/when	Impact Achieved?
Links	Ensure information to parents/carers is accessible to all	Provide information and letters in clear print in "simple" English. School office will support and help parents to access information and complete school forms. Ensure website and all document accessible via the school website can be accessed by the visually impaired.	School Office Website design team	On-going	No cost	All parents receive information in a form that they can access All parents understand what the headlines of the school information are.	School Office	Yes
L&M	Improve the delivery of information in writing in an appropriate format	Provide suitably enlarged, clear print for pupils with a visual impairment. Provide simplified texts, on coloured paper, if appropriate, to pupils.	Teaching Staff	As required	No cost	Excellent communication	Head teacher	Yes