



Hertfordshire County Council

**HERTSMERE JEWISH PRIMARY SCHOOL**

Watling Street, Radlett, Hertfordshire WD7 7LQ

Tel: 01923 855857 Fax: 01923 853399 Email: admin@hjps.herts.sch.uk

Headteacher: Mr Steven Isaacs

**Early Years 2019 Application Form****PLEASE USE BLOCK CAPITALS AND COMPLETE BOTH SIDES**

<b>Child details</b>				
<b>Surname:</b>		<b>Forename:</b>		<b>Middle name:</b>
<b>Date of Birth:</b>	__/__/____	<b>Gender:</b>	M/F	<b>NHS Number:</b> __/__/____
<b>Address at time of application</b>	<b>Post code:</b>			
<b>Special Educational Needs</b> Does your child have a Statement of Special Educational Needs or Educational Health and Care Plan (EHCP)?				<b>Yes/No</b>
<b>At risk</b> Is your child, or a sibling of your child, subject of an inter-agency child protection plan and has been placed on the Child Protection Register? (Please provide evidence form)				<b>Yes/No</b>
<b>Children in Public Care</b> Is your child looked after, or was previously looked after and is now adopted, or with a child arrangements or special guardianship order?				<b>Yes/No</b>
<b>Early years setting child attends or has attended (if applicable)</b>				
<b>If applying for 30 hours free childcare (15hrs at HJPS, 15hrs elsewhere), please provide your HMRC code:</b>				
<b>List below any siblings who will be pupils in Reception - Year 5 in HJPS as of July 2019. If there are no current siblings, please list below the name of any sibling who previously attended HJPS and their dates of attendance.</b>				
<b>Pupil's name:</b>		<b>Class or dates attended:</b>		
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<b>Pupil's name:</b>		<b>Class or dates attended:</b>		
<b>Please complete the details for both parents</b>				
	<b>Parent/Carer 1</b>		<b>Parent/Carer 2</b>	
<b>Title:</b>				
<b>Forename:</b>				
<b>Surname:</b>				
<b>Relationship to child</b>				
<b>DOB:</b>				
<b>National Insurance Number:</b>				
<b>National Asylum Support Service (NASS) Number (if applicable):</b>				
<b>Address (if different from child):</b>				
<b>Email address:</b>				
<b>Telephone:</b>				

Please complete overleaf

## Declaration

- I confirm that I will submit a completed Certificate of Religious Practice by 15 January 2019 in order to be treated as a priority applicant.
- I confirm that the information I have given on this form is complete and accurate.
- I understand that any information submitted, if later found to be incorrect, could result in the school's refusal to offer a place to my child. If a place has already been offered on the basis of incorrect information, HJPS reserves the right to withdraw the offer.
- I understand that my personal information will be held securely and will be used only for Local Authority purposes.
- I agree to HJPS using this information to consider my application for an Early Years place in Nursery.
- I understand that HJPS offers only 15 hours Nursery education.
- I understand that the completion of an application form does not guarantee a place.
- I understand that, if offered a place, I will have to apply separately for a place in Reception.

Parent/carer's name:

Parent/carer's signature:

Date:

### Before sending in your application, please read the notes below:

- If your Synagogue has provided a letter to confirm attendance, attach this to your CRP.
- If your Synagogue has not provided a letter, the authorised person must tick the dates attended and confirm with the Synagogue stamp or signature of an authorised member of staff.
- Do not send any other documentation at this time.
- Keep a photocopy of all documentation sent for your own records. You may use the CRP for a Reception 2020 application.
- Ensure the correct postage is used; we are unable to accept underpaid correspondence.

### How the information on this form will be used

- By completing this form and signing the declaration you are agreeing to the school, if oversubscribed, to check whether your child's details meet the school's published admission rules and if he/she can be offered a Nursery place.
- Any personal data collected will be treated as confidential under the principles of the Data Protection Act 1998.
- We will not use the data for any other purpose, nor will we share your data with any third parties other than the Department for Education (for statutory reporting), Hertfordshire County Council departments who may from time to time send you advice, guidance and information relating to changes to early years provision and educational services that are relevant and/or of benefit to your child and your local children's centre who support the Local Authority by assisting families to access the services that children are entitled to.

### Children who have been adopted from care or are subject to a special guardianship order or a child arrangements order

- Eligibility will be based on your declaration that your child was formally a looked after child and on the evidence of their status eg a copy of the relevant order.
- This form and a copy of the relevant order should be seen by the school and they will confirm with Hertfordshire County Council that they have seen confirmation and enable a place to be offered under this criteria.

Please return to the Admissions Team by 15 January 2019