



HERTSMERE JEWISH PRIMARY SCHOOL

CONTINUED INTEREST 2018 ADMISSIONS POLICY

This policy is ratified annually in accordance with the Schools Admissions Code and other national and Hertfordshire regulations and may be different from previous and subsequent years. The policy in force at the time that the offer of a place is made will govern your child's admission to the school.

Hertsmere Jewish Primary School is a United Synagogue day school with a commitment to the practice of orthodox Judaism and a regard for Israel in Jewish life. The religious authority for the school is the Chief Rabbi of the United Hebrew Congregations of the Commonwealth.

The school's Local Authority will maintain a Continued Interest List that contains the details of:

- (a) All children for whom a valid application for a place in Reception has been made according to the provisions of the Reception Admissions Policy, and who has not been successful in obtaining a place at the school;
- (b) All children for whom an application for a place in the Reception class is made at any time after 15 January in the school year (1 September – 31 August) in which the child will attain four years of age; and
- (c) All children for whom an application is made for admission into any of Years 1 to 6 at the school;

provided in all such cases that the school's Supplementary Information Form has been submitted to the school.

Parents are reminded that it is not necessary to meet all, or indeed any of the criteria below for your child to get a place at the school. However, in the event that a child gives up a place at the school at any time in any year from Reception to Year 6, the Governors will apply the following criteria in order of priority as laid out below:

- A. Children who have submitted both (i) a correctly completed application form to the child's Local Authority under the Co-ordinated Admissions Scheme, and (ii) the School's Certificate of Religious Practice and who are entitled to be treated as priority applicants having obtained at least 4 points in accordance with that Certificate.
- B. Any other children.

In the event of over-subscription within each of the above categories, places will be offered to children on the Continued Interest List in accordance with the following criteria in turn:

1. Siblings of pupils who will be attending Hertsmere Jewish Primary School at the time such sibling enters the school. For these purposes, "siblings" shall include half-siblings, step-siblings and adopted siblings living at the same address.
2. Children of HJPS staff. For these purposes, "children" shall include step-children and adopted children and "HJPS staff" means anyone working at HJPS in a paid capacity whether full-time or part-time for a continuous period of 4 years up to the date of admission and who at the date of admission has not served notice of an intention to cease working at HJPS and for the avoidance of doubt any child under this category must be living at the same residential address as the HJPS staff.
3. Children with a residential address at the time the offer is made in the same one of the following areas as the child whose place has become vacant:
 - (a) in Borehamwood with a WD6 postcode;
 - (b) in Elstree with a WD6 postcode;
 - (c) in Bushey with a WD23 postcode;
 - (d) in Radlett with a WD7 postcode;
 - (e) in Shenley with a WD7 postcode; or
 - (f) with any other WD postcode or any of the following postcodes: AL, EN6, EN7, EN8, EN10, EN11, HP1 to HP5, HP23, LU2, SG1 to SG14.
4. Children with the nearest overall address to the school.
5. In the event of over-subscription within any of the above criteria, proximity to the school of the child's residential address, as determined by the Local Authority according to the procedure set out in the Notes attached to this policy, will be the determining factor.

NOTES TO CONTINUED INTEREST 2018 **ADMISSIONS POLICY**

The following notes are part of the Admissions Policy. They contain important explanations of the operation of the principles of the policy.

1. The Governors reserve the right not to offer a place under the provisions of this policy if the offer of such a place would take the number of children in the relevant year group above the school's published admissions number of 60.
2. Proximity to the school shall be determined by reference to the straight line distance between the residence and the school. The points from which such distances are measured, and the distances so measured will be determined conclusively by the school's Local Authority and the Governors have no discretion to overrule any such measurements made. For further information, please visit www.hertfordshire.gov.uk/admissions/ or call Hertfordshire's Customer Service Centre on 0300 123 4043.
3. For the avoidance of doubt the Continued Interest List will be frozen at such time as HJPS receives written notice of a place becoming available.
4. Where a residential address notified to the school appears not to be the child's permanent residence, the Governors will determine on the basis of all the information available to them whether or not such address constitutes the child's residential address for the purpose of the policy.
5. Parents must indicate in writing their intention to take up the place within a week of the offer being made.
6. The governing body remains responsible for the allocation of all places in accordance with the school's published admission rules but all applications for, and allocations to, the school must be made to the child's Local Authority. There is a statutory requirement for all local authorities to coordinate all in-year admissions. For the precise details of Hertfordshire's scheme, please visit www.hertsdirect.org/scholearn/admissions/ or call Hertfordshire's Customer Service Centre on 0300 123 4043.
7. A child's details will remain on the Continued Interest List until:
 - (a) a place at the school is offered to that child and is refused;
 - (b) the child's parents or guardians make a request in writing to the school to have the child removed from the List; or
 - (c) the end of the school year in which the child will attain eleven years of age.
8. For further information, please contact the School Office on 01923 855857.